# **Ordering A Warranty**

Home Warranty of The Midwest Inc. | Home

1.Click START HERE: Order Warranty

View Existing Warrant	ies

2.Enter Property address (Google Map assist)

The address this warranty i	s for	
Street *		
Apt/Suite/Unit		
City *	State * 👻	ZIP Code *

3. Choose Plan and Sub Plan by clicking on the group of policies and then the desired policy





4. Choose any added coverages from the list of our most popular OR hit show more for all

Qty	Policy Option	Yearly
- •	<ul> <li>Buyer Premium Upgrade</li> </ul>	\$75.00/yr
	Enhanced HVAC Plus	\$100.00/yr
	<ul> <li>Exterior Sewer/Septic Line (ELPP)</li> </ul>	\$120.00/yr
1 -	<ul> <li>FREE Moving Services (Concierge)</li> </ul>	FREE
	• Water Softener	\$50.00/yr
Sho	w More	+

available added coverages

5. You will now see the total cost with Tax and be able to **waive Compensation**.

Base *	\$595.00
Options	\$0.00
Subtotal	\$595.00
Tax (6%)	\$36.89
List Price	\$631.89/yr

	Total: <b>\$595.00/yr</b> + Tax
otes	
Other	
ACH	
CreditCard	
Check	
Closing Company	

6. Select Payment type-Please note if CC is selected you will be prompted to enter the CC info before the warranty is created

### 7.Here you can search the closing company to email the invoice OR I will show you further down how to email the invoice in another way

Jusilig. People Dusinesses	
β letters to start searching name/email	×

## 8.Here you can select your coverage period Just click the plus or minus sign to your desired coverage years



#### Add homeowners Email, Phone and Name

If no email is available for the homeowner, please click **no email** and add mailing address if different from warranty address to be mailed out.

	U Secondary Email	U
	🛍 📃 📞 Secondary Phone	÷ 🛈
		Û
ta s	econdary contact for this Contr	act +
l a s	econdary contact for this Contr	ac

10.Paying Party (who is paying) ordering party is you, Go active date is for **LISTING** coverage- We will need a closing date on **all** closings.

6	-
Ordering party *	
Choose a go Active date (remove if not known)	
>	teri
MM/DD/YYYY	
Property Closing Date	
<b>A</b>	ter
MM/DD/YYYY	
Additional Notes about this Contract(optional)	
=Notes	
	<u> </u>

Click **ADD AFFILIATE** to search and select the appropriate affiliate.

	at Add Affiliate	
Invoicing Options		
All Affiliates will receive an invoice if 'Sen Page with select individuals	SellerAgent	nd send later in the Contract Detail
Send Invoice (email invoice on contract	Closing	
Invoice Email CC List	Transaction Coordinator	
Email CC List (Comma Separate	Lender	Û
	PropMgr	Back Novt
	Inspector	Dack
Summary	Insurance	

## 11a. If the agent does not exist, you can add them by clicking add affiliate-fill in the required info, click find agency, select appropriate agency i.e. brokerage.

SellerAgent:	
8 Robert Hak	>
+ Add Affiliate	
Referred By	

Once populated, click it.

<sup>varrantv/add</sup> 12. Here you can add an email address for anyone not connected to the contract to send the invoice to. i.e. Closing company

All Attili Page w	liates will receive an invoice if 'Send Invoice' selected. Unch vith select individuals	eck and send later in the Contract Deta
Ser	nd Invoice (email invoice on contract creation)	
Inve	oice homeowner	
Invoic	e Email CC List	
	Email CC List (Comma Separated)	Û

#### 13. This will be all your warranty information. Please check it over for accuracy before

voices					
ecorded	Invoice #	Status	Amount		
0/31/2024 46:50 AM	13221920	UNPAID	\$631.89	VIEW	*
Base Price	\$	\$595.00			
Subtotal	\$595.00				
Tax (6%)	\$36.89				
	4	631.89			

14.**Congratulations!** You have completed your first warranty submission! Here you can also change the closing date if needed.

Owner	Contract	Current Coverage		
bravo them (555) 111-5151 digdf@gmail.com	# Number     13221920       Created     10/31/2024       # Manager     Home Warranty Inc. Contract       # Placed By     BuyerAgent       Referred     BuyerAgent	Core Plan (24-25) Core Plan (24-25) Status Expire Expire Standard Length 12 Months		
110 N Vatley View RD 4 46220 West Shore PL Sioux Fatls, SD 57107 View on Maps	<ul> <li>By</li> <li>O Who Pays BuyerAgent</li> <li>              € Closing 10/31/2024</li></ul>	Base \$595.00     Boptions \$0.00     Price \$595.00     Tax (6.20%) \$36.89     Total \$631.89		

15. This is where you can see the invoice and to whom the invoice will be sent.

To view the invoice, simply click the invoice number.

# If you have further questions Please reach out to us at 1-877-977-4949 Portal@homewarrantyinc.com